



# ESA for St. Jude Completed Event Form

**Instructions:** All information is necessary to process this form. A chair pin will be sent upon receipt of a Completed Event Form for all events raising \$100 or more. Please send any additional comments about this event via e-mail to [cathyl@epsilonsigmaalpha.org](mailto:cathyl@epsilonsigmaalpha.org). You may also submit this form online at [www.epsilonsigmaalpha.org](http://www.epsilonsigmaalpha.org) > member center > chapter & council management > forms > St. Jude forms

Name of Event: \_\_\_\_\_ Event Total \$: \_\_\_\_\_

Date of Event: \_\_\_\_\_ Event City/State: \_\_\_\_\_

### CHAPTER(S) PARTICIPATING:

<u>Chapter Number</u>	<u>Chapter Name</u>	<u>Percentage of Credit</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

### EVENT CHAIR/CO-CHAIR *(Note: only two chairs may be listed per event)*

<u>Name</u>	<u>Chapter Name</u>	<u>Percentage of Credit</u>
_____	_____	_____
_____	_____	_____

- To help save on administrative costs, it is not necessary to send any thank you letters from the ESA for St. Jude office.
- To help save on administrative costs, it is not necessary to send award certificates from the ESA for St. Jude office.

**ESA for St. Jude Office, 363 West Drake Road, Fort Collins, CO 80526  
p. 970.223.2824 f. 970-223.4456 [www.epsilonsigmaalpha.org](http://www.epsilonsigmaalpha.org)**